

STATE IMPROVISATION FESTIVAL

Standard Operating Procedures

A mini-conference (Improvisation Tournament) will be held annually the third or fourth Saturday in September or as approved by the State Board at the preceding State Conference. The tournament is open to Thespian and non-Thespian affiliated schools. There will be an \$8.00 fee for all students who are inducted Thespians. Non-Thespian students will pay \$10.00. Additionally, non-Thespian schools pay a \$25.00 fee. A non-Thespian affiliated school will not be permitted to attend for more than two sequential years.

Students attending the Improvisation Tournament will be placed in random groups of six and given a topic on which to base an improvisation. There will follow a period of a one hour rehearsal, then two rounds of competition. No more than seven (7) teams and no less than five (5) teams will be in competition in the same section of the same round. A final round of the most highly rated teams (no more than 8 groups) will be presented for the entire assembly of students. Ideally, all groups should contain more than five, but less than eight students or as allowed by the tournament director. The scene should not exceed ten (10) minutes. No props or costumes (except those given as part of the inspiration) will be allowed. There will be one judge for each of the preliminary rounds and a set of three judges for the finals round.

Each school attending the Improvisation Tournament will identify, at the registration table, the final number attending. For each six students entered the troupe director will designate a student director. The student director will participate in the improvisation. Team rotations may be set by a prebuilt Excel file or the tournament coordinator may do it some other way. The expected goal is that no team will be judged by the same judge more than once, nor should any team compete against another team twice.

The host school troupe director shall receive a \$50 gratuity. The host school shall:

1. Provide the inspiration for each team
2. Provide qualified judges for each round, plus a different set of three judges for the final round, if possible
3. Configure all teams prior to the event and register them at the event.
4. Provide a workshop or production for the students during final balloting. If there is a cost for this, approval must be given in advance by the state director.
5. Provide practice rooms or space for each of the teams during rehearsal.
6. Provide suitable performance rooms with chairs and table for each round.
7. Provide a coaches' and judges' room.
8. Provide ballots to all judges for each round. Color coded ballots for each round work best.
9. Provide a clearly marked tally sheet for each round.
10. Provide a designated lunch area for all competitors. Food and drink need not be provided, but troupes need to be notified in advance to make arrangements for students.
11. Provide morning snacks, beverage, and lunch for all coaches and judges (to be reimbursed by the State Director).

12. Provide payment to each of the judges. Preliminary round judges will receive \$10 per round and final round judges will receive \$20 per round (Chapter Director will attend to this).
13. Provide a room and lunch for a troupe officers meeting during lunch.

Appropriate awards in the form of medals (for the six, first place winners) and ribbons for all finalists will be provided by the State Director and brought to the host school.

SCHEDULE:

8:30 - 9:15	Registration
9:15 - 9:25	Agenda, Rules
9:30 - 10:30	Rehearsal
10:45 - 11:45	Round One
11:45 - 12:45	Lunch and Presidents' Meeting
1:00 - 1:45	Round Two
2:00 - 3:00	Finals
3:00 - 3:30	Presentation by host school
3:30 - 3:45	Awards